

5 NOV 1982

MEMORANDUM FOR: LIMS Project Leader
ACIS Project Leader

FROM:


Planning Officer, Management Staff, ODP

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SUBJECT: Scheduled MBO Session with the DDA

1. The first quarterly Joint MBO session for ACIS and LIMS is scheduled for 22 November 1982 from 1000 -1130 in Room 7D32. A preliminary agenda is attached.

2. No preliminary paperwork is required, but it is expected that the general format and content of the office MBO sessions will be followed. Please have copies of viewgraphs or other materials used for distribution.

3. You should coordinate your presentation with the office concerned so that they will be aware of the general nature of the presentation and so that issues which may arise will not be a surprise.

4. If you deem it appropriate you could share the presentation with your counterpart in OL or OF or alternate sessions to present a truly "joint" MBO atmosphere. I will leave this to your judgment.

1-1



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Attachment: a/s

cc:



, OF
OL ✓
DDA/MS

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DISTRIBUTION:

- Original - Each Addressee
1 - D/ODP
2 - ODP/Registry
1 - MS/Chrono
1 - MS/Subject File

EO -
cc made and
routed to PS +
DM.

AGENDA
JOINT MBO Session
DDA Five Year Plan
Fourth Quarter FY 1982

22 November 1982 1000 - 1130, Room 7D32

1000 - 1030 --	Logistics Integrated Management System (LIMS), Joint MBO, <input type="text"/> Project Leader	STAT
1030 - 1100 --	Automated Compensation and Information System, Joint MBO <input type="text"/> Project Leader	STAT
1100 - 1130 --	Discussion and Follow-ups	